

Spring 2024 - Industry Engagement Programs Intern – CUNY-ASRC Sensor CAT -
Nanoscience Initiative – Advanced Science Research Center

POSITION DETAILS

The City University of New York (CUNY) is the largest urban public university system in the US where over 50% of the population self identifies as belonging to an URG in STEM - women, black, Hispanic, LGBTQ+, first/second generation immigrants, or first generation to attend college. We are proud to serve our diverse student population and train tomorrow's leaders in STEM.

The Advanced Science Research Center (ASRC) is the Graduate Center's University-wide venture that elevates CUNY's legacy of scientific research and education through initiatives in five distinctive, but increasingly interconnected disciplines: environmental sciences, nanoscience, neuroscience, photonics, and structural biology. The ASRC is designed to promote a unique, interdisciplinary research culture with researchers from each of the initiatives working side by side in the ASRC's core facilities, sharing equipment that is among the most advanced available. To learn more about the Graduate Center's ASRC in upper Manhattan, visit asrc.cuny.edu.

The Center for Advanced Technology in Sensors (Sensor CAT) is a New York State funded economic development program that supports academic-industry partnerships and workforce development at CUNY. The **Industry Engagement Programs Intern** will work closely with the CAT Coordinators to support administrative programming, outreach, and marketing efforts. To learn more about the CAT program, visit asrcsensorcat.com.

If you are eager to learn and are passionate about supporting our programming and workforce development efforts to help CUNY students climb the socio-economic ladder through academic excellence, STEM entrepreneurship, and professional development, we want to hear from you!

Duties include but are not limited to:

- Brainstorming and assisting in creating social media content, flyers, and other marketing materials.
- Assisting in gathering and compiling necessary administrative paperwork to execute industry sponsored projects.
- Supporting the planning and execution of CAT events including small social networking sessions, STEM student engagement activities, annual spring symposia, lab tours, etc.
- Assisting in updating CAT program networks such as adding new contacts to existing databases.
- Helping to maintain and update large workforce development databases.
- Attending and supporting network events to help coordinators capture data on student interest and amplify CAT program mission.
- Performing other duties as assigned.

QUALIFICATIONS

- Undergraduate or graduate student enrolled at an accredited program at the City University of New York (CUNY)
- Ability to commit 10-15 hours/week at the ASRC.
- Interest in working with scientist entrepreneurs and CUNY students.
- Eagerness to learn and work within a team.
- Background/interest in STEM fields preferred, but not required.
- Experience with social media, Microsoft Office/Google Drive, Canva, and other relevant marketing and communication tools.
- Strong written and verbal communication skills.

COMPENSATION AND BENEFITS

This is a semester-long **paid** internship position with a commitment of 10-15 hours/week with a flexible start and end date.

HOW TO APPLY

Candidates should submit their resume to Yuki Chen at xchen4@gc.cuny.edu

CLOSING DATE

January 31st, 2024.

JOB SEARCH CATEGORY

CUNY Job Posting: Internship

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.